

STOUGHTON PUBLIC LIBRARY
EXTERIOR PLAQUES POLICY ~ Approved 1-18-17

I. Purpose

The purpose of the policy is to create guidelines for use in the placement of permanent or semi-permanent plaques on the outside of the Stoughton Public Library building.

II. Definitions

According to Wisconsin Statutes 43.58(1)

The library board shall have exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund, and of the purchase of a site and the erection of the library building whenever authorized. The library board also shall have exclusive charge, control and custody of all lands, buildings, money or other property devised, bequeathed, given or granted to, or otherwise acquired or leased by, the municipality for library purposes

III. Guidelines

- 1) A replica of any plaque must be shown to Library Board at a regular Library Board meeting by a person, club or organization to receive permission of the Library Board prior to acceptance of the plaque. (Call the library for the next meeting date to be put on the agenda.)
- 2) The designated placement of the plaque on one of the exterior walls will be decided by the Library Board.
- 3) No recognition of donor may be on the plaque, nor will a separate plaque recognizing donors be accepted.
- 4) The north exterior Stoughton Public Library wall has been designated as “The Wall of Honored Stoughton War Dead.”
- 5) Plaques for any war will be affixed to the north exterior wall, and will be similar in material and style to those already on the wall.
- 6) A Library Board member will be in attendance with person, club or organization member(s) at placing of the permanent plaque in the designated spot.

Adopted April 13, 1998
Amended January 8, 2004
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