

STOUGHTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, FEBRUARY 15, 2023, @ 6:30 P.M.  
HYBRID MEETING IN CARNEGIE ROOM & VIA  
ZOOM



PRESENT: Ken Axe; Elise Balzer; Teri LeSage; Jean Ligocki, City Council Representative;  
Amy Ketterer, President; Sharon Meilahn Bartlett; Erin Meinholz, Vice-President; Kristin  
Rosenberg, Stoughton Area School District Representative; Siri Vienneau, Student Trustee  
ABSENT: Dayna Verstegen  
ALSO PRESENT: Jim Ramsey, Library Director

- I. CALL TO ORDER: 6:32 p.m. by Library Board President Amy Ketterer
- II. REVIEW OF AGENDA. Agenda reviewed and accepted by consensus.
- III. CONSENT AGENDA *Motion to approve: Ligocki Second: Meilahn Bartlett Vote: 8-0*

[Vienneau arrived 6:33 P.M.]

- IV. RECOGNITION OPPORTUNITIES - None
- V. PUBLIC COMMENT PERIOD – No public comments. Ligocki stated that she was impressed with the library’s recent program offerings, especially the upcoming Pakistani cooking class.
- VI. REVIEW/DISCUSSION OF CORRESPONDENCE – Ramsey shared a thank you note from Fox Prairie Elementary, an email from a member of the SASD BOE, and a thank you letter from the Monona Grove Education Foundation for a donation given to a memorial scholarship established in honor of Amy Ketterer’s father. Ketterer expressed her appreciation.
- VII. EDUCATION UPDATES. – Axe shared a story from the New York Times entitled “A Love Letter to Libraries, Long Overdue.”
- VIII. BOARD IN-SERVICE – Ramsey reviewed Trustee Essential #17: Membership in the Public Library System.
- IX. DIRECTOR’S REPORT – Ramsey presented. Ketterer asked about Library Legislative Day. Ramsey reported on his experience at this year’s event. Discussion turned to SB 10/AB 15, a bill currently in committee in the state legislature related to “pupil or minor access to harmful material in public libraries and to harmful material or offensive material in public schools.” Ramsey discussed WLA’s position on the bill.
- X. COMMITTEE REPORTS
  - A. Finance: did not meet
  - B. Personnel: did not meet.
  - C. Planning: Ramsey reported that the committee continues to work on the revision of the strategic plan, and that the Board Goals to be considered under NEW BUSINESS, item D, are the result of the committee’s work.
  - D. Policies: did not meet.
- XI. FRIENDS OF THE LIBRARY REPORT – No report this month.
- XII. OLD BUSINESS
  - A. None.
- XIII. NEW BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION REGARDING MARKET RATE ADJUSTMENTS TO LIBRARY WAGES \* – Ramsey presented and described the process by which city administration and department heads determined market rate adjustments. Ramsey offered to review the individual adjustments in closed session but the Board did not feel this was necessary. Discussion turned to formally amending the 2023 operating budget to reflect the adjustments. *Motion to amend the 2023 operating budget to reflect the additional funds from the City for market rate adjustments: Axe Second: Meinholz Vote: 8-0.*
- B. APPROVAL OF 2022 ANNUAL REPORT \* – Ramsey presented some data points from the 2022 report. *Motion to approve: Meinholz Second: LeSage Vote: 8-0.* Meinholz asked if all trustees were comfortable having their home addresses listed in the report. Discussion ensued. Ramsey offered to redact trustee home addresses and email addresses in the version of the report included in the board packet. Consensus supported this.
- C. APPROVAL OF STATEMENT CONCERNING PUBLIC LIBRARY EFFECTIVENESS \* – Ramsey affirmed that SCLS had provided effective leadership and adequately met the needs of our library during the past year. *Motion to approve: Axe Second: Ketterer Vote: 8-0*
- D. APPROVAL OF 2023 LIBRARY BOARD GOALS \* – Meilahn Bartlett, Chair of the Planning Committee, presented. Consensus was that this year’s process, in which the four standing committees submitted goals, was an improvement over past years. *Motion to approve: Meilahn Bartlett Second: Ligocki Vote: 8-0.*
- E. APPOINTMENT OF AD HOC STUDENT TRUSTEE NOMINATING COMMITTEE – Ketterer asked for volunteers. Rosenberg replied that she was interested in serving. Ramsey described the process and timeline for selecting a student trustee. Board confirmed that current student trustee, Siri Vienneau, is eligible to apply to serve another term. Ketterer stated that she, Rosenberg, and Ramsey would begin the recruitment process soon.
- F. DISCUSSION AND POSSIBLE ACTION REGARDING LIBRARY’S PARTICIPATION IN THE CHAMBER OF COMMERCE’S 2023 COMMUNITY EXPO \*– Ramsey asked if any trustees would like to help staff the booth at this year’s expo. He also requested up to \$100 in undesignated gift funds for supplies related to the event. *Motion to approve allocation of up to \$100 in undesignated gift funds for Chamber Community Expo: Meilahn Bartlett Second: Meinholz Vote: 8-0.*
- XIV. PENDING AGENDA ITEMS. None.
- XV. ADJOURNMENT. *Motion to adjourn at 7:39 P.M.: Ligocki Second: Axe Vote: 8-0.*

Minutes taken by Jim Ramsey