

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, NOVEMBER 16, 2022, @ 6:30 P.M.
HYBRID MEETING IN THE CARNEGIE ROOM,
STOUGHTON PUBLIC LIBRARY, 304 S. 4th ST.
AND VIA ZOOM.



PRESENT: Ken Axe; Teri LeSage; Amy Ketterer, President; Sharon Meilahn Bartlett (remote); Erin Meinholz, Vice-President; Dayna Verstegen (remote); Siri Vienneau, Student Trustee (remote)

ABSENT: Elise Balzer; Jean Ligocki, City Council Representative

ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Library Administrative Assistant; Amanda Bosky, Adult Services Librarian

- I. CALL TO ORDER: 6:32 p.m. by Library Board President Amy Ketterer
- II. REVIEW OF AGENDA.

[Meinholz arrived 6:33 p.m.]

- III. CONSENT AGENDA
Motion to approve: Verstegen Second: LeSage Vote: 6-0
- IV. RECOGNITION OPPORTUNITIES. Verstegen spoke enthusiastically about the Indigenous Feminism program on Saturday, November 12.
- V. PUBLIC COMMENT PERIOD. None
- VI. REVIEW/DISCUSSION OF CORRESPONDENCE. Ramsey shared that the REAP Food Group made a Facebook post praising the Indigenous Feminism program.
- VII. EDUCATION UPDATES. Meilahn Bartlett shared a picture of a library mural in Seattle.
- VIII. BOARD IN-SERVICE. Bosky gave an overview of the Music & Memory program.
- IX. DIRECTOR'S REPORT
 - A. Administration Report: Ramsey shared that the Indigenous Feminism program was part of the Ripple Project, which is funded with a Dane County Beyond the Page grant. He reported that he and several staff members attended a webinar on de-escalation strategies. He showed the Board the mock-ups from the muralist who is going to work on the Children's Area. He announced that the Library will be hosting two COVID vaccine clinics on December 8 and December 22.
- X. COMMITTEE REPORTS
 - A. Finance: did not meet
 - B. Personnel: did not meet.
 - C. Planning: Ramsey reported that the Planning Committee is still working on the Strategic Plan, and that the first two pieces of new business on this month's agenda are from the Planning Committee.
 - D. Policies: did not meet.
- XI. FRIENDS OF THE LIBRARY REPORT. None this month.
- XII. OLD BUSINESS

A. DISCUSSION AND POSSIBLE ACTION REGARDING ANNUAL LIBRARY DIRECTOR EVALUATION

[Ramsey, Monette, and Bosky left at 6:59 p.m.]

Motion to go into closed session at 6:59 p.m.: Ketterer Second: Meinholz

Axe Aye

Ketterer Aye

LeSage Aye

Meilahn-Bartlett Aye

Meinholz Aye

Verstegen Aye

Motion to resume open session at 7:23 p.m.: Axe Second: LeSage

Axe Aye

Ketterer Aye

LeSage Aye

Meilahn-Bartlett Aye

Meinholz Aye

Verstegen Aye

[Ramsey, Monette, and Bosky returned at 7:23 p.m.]

[As part of the Stuffed Animal Sleepover program on November 16, an ambassador from the stuffed animals visited the meeting. Kitty Girl arrived at 7:23 p.m.]

Motion to approve the director evaluation and send it to HR Director A. J. Gillingham with an addition to Question 7 summarizing improvement since last evaluation: Meinholz Second: Axe Vote: 6-0

XIII. NEW BUSINESS

- A. REVIEW OF 2023 CALENDAR OF WORK. Ramsey presented.
- B. REVIEW PROGRESS ON 2022 LIBRARY BOARD GOALS. Ramsey presented.
- C. DISCUSSION AND POSSIBLE ACTION REGARDING FORMAT AND LOCATION OF DECEMBER BOARD MEETING. After some discussion it was agreed that Ketterer would investigate the possibilities at La Cantina and Wendigo and report back to the Board.

[Kitty Girl left the meeting at 7:29 p.m.]

D. DISCUSSION AND POSSIBLE ACTION REGARDING ALLOCATION OF FUNDS FROM FUND 217 (UNDESIGNATED) FOR EXPENSES RELATED TO THE DECEMBER BOARD MEETING. *Motion to allocate up to \$200 from Fund 217 (Undesignated) for expenses related to the December Board meeting: Ketterer Second: Axe Vote 6-0*

E. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2023 DANE COUNTY LIBRARY SERVICES AGREEMENT. *Motion to approve: Axe Second: Verstegen Vote: 6-0*

- F. DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED MODIFICATION TO 2023 OPERATING HOURS. There was a very short discussion with consensus in favor of the changes. *Motion to approve Ramsey's proposed modifying the Library's operating hours beginning in 2023 (i.e., that the Library will close at 8 p.m. Monday through Thursday and remain open until 6:00 PM on Fridays): Ketterer Second: Versteegen Vote: 6-0.*
- XIV. PENDING AGENDA ITEMS. None.
- XV. ADJOURNMENT. *Motion to adjourn at 7:49 P.M. Meinholz Second: Axe Vote: 6-0.*

Minutes taken by Sarah Monette