

STOUGHTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
WEDNESDAY, SEPTEMBER 21, 2022, @ 6:30 P.M.
HYBRID MEETING IN THE CARNEGIE ROOM,
STOUGHTON PUBLIC LIBRARY, 304 S. 4th ST.
AND VIA ZOOM.



PRESENT: Ken Axe; Elise Balzer (remote); Amy Ketterer, President; Teri LeSage; Jean Ligocki, City Council Representative; Sharon Meilahn Bartlett (remote); Erin Meinholz, Vice-President (remote); Dayna Verstegen (remote); Siri Vienneau, Student Trustee (remote)
ALSO PRESENT: Jim Ramsey, Library Director; Sarah Monette, Library Administrative Assistant; Lesley Johnson, Friends of the Stoughton Public Library Board President

- I. CALL TO ORDER: 6:32 p.m. by President Amy Ketterer
- II. REVIEW OF AGENDA. Ketterer moved item XI. *Friends of the Library Report* to the top of the agenda, directly after the consent agenda
- III. CONSENT AGENDA
Motion to approve: Verstegen Second: LeSage Vote: 6-0
- IV. FRIENDS OF THE LIBRARY REPORT. Johnson started by praising the friendliness and helpfulness of the Library staff. She shared what the Friends have been doing. Their booksale is Friday, Sept. 23 and Saturday, Sept. 24. The raffle drawing will be Saturday at 3 p.m. October 11 is the Friends' Annual Meeting, when they will elect their Board and decide on the amount of the monetary gift to the library in 2023. October 16-22 is National Friends of the Library Week. The Friends now have a page on Facebook.

[Axe arrived at 6:35 p.m.]

[Meinholz arrived at 6:38 p.m.]

- V. RECOGNITION OPPORTUNITIES. Ketterer thanked Ligocki and Verstegen for representing the Board at the Staff In-Service
- VI. PUBLIC COMMENT PERIOD. None
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE. None
- VIII. EDUCATION UPDATES: Ligocki suggested following Trauma-Informed Libraries and ALA Advocacy on social media. Meinholz mentioned the Trustee Training sessions on book bans and efficient meetings. Meilahn-Bartlett had two news items about book banning, and Axe had a third.
- IX. BOARD IN-SERVICE. SMARTIE goals (TLS). LeSage talked about SMARTIE goals (Specific, Measurable, Attainable, Relevant, Time-based, Inclusive, Equity-supporting) and how the Board might use those in making both Board Goals and the Strategic Plan.
- X. DIRECTOR'S REPORT
 - A. Administration Report: Ramsey presented and reported three more entries in the Library's CIP plan: an HVAC engineering study (2023); replacement of HVAC (2024); masonry repairs (2024). These are from the Planning Department. The

NaloxZONE box still does not have access to the library's wifi network. Ramsey is working on a solution with the SCLS Help Desk.

XI. COMMITTEE REPORTS

- A. Finance: did not meet
- B. Personnel: did not meet
- C. Planning: Meilahn Bartlett reported on the meeting, the results of which are item B under New Business.
- D. Policies: Balzer reported on the meeting, the results of which are items C, D, and E under New Business.

XII. OLD BUSINESS

- A. PROGRESS REPORT FROM PRESIDENT KETTERER ON LIBRARY DIRECTOR EVALUATION PROCESS. Ketterer reported that she is still waiting for a few Board members to return the evaluation forms.

XIII. NEW BUSINESS

- A. APPROVAL OF RESOLUTION TO SEND TO CITY COUNCIL REGARDING EXEMPTION FROM COUNTY LIBRARY TAX. Ramsey presented. *Motion to approve: Axe Second: Meilahn-Bartlett Vote: 8-0*
- B. DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSAL FROM PLANNING COMMITTEE TO INVOLVE STANDING COMMITTEES IN DRAFTING OF ANNUAL BOARD GOALS DOCUMENT. *Motion to request standing committees to draft one goal they believe reflects what their committee does: Meilahn-Bartlett Second: Ligocki Vote: 8-0*
- C. DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED CHANGES TO LIBRARY MATERIALS USE POLICY. *Motion to approve: Axe Second: Meinholz Vote: 8-0.*
- D. DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED CHANGES TO UNATTENDED CHILDREN POLICY. *Motion to approve: Meinholz Second: Versteegen Vote: 8-0.*
- E. DISCUSSION AND POSSIBLE ACTION REGARDING RESCINDING THE LIBRARY'S EMPLOYMENT OF RELATIVES POLICY IN FAVOR OF CITY OF STOUGHTON'S NEPOTISM POLICY. Ligocki asked how the Library's policy is more restrictive than the City's. Ramsey explained that the Library policy forbids ALL family members from working for the Library, while the City policy forbids family members to work together with one supervising the other. *Motion to approve: Axe. Second: Versteegen. Vote: 8-0*
- F. DISCUSSION OF FOCUS AREA #4 FROM BOARDS SELF-EVALUATION: INCREASING DIVERSITY ON THE BOARD. Ketterer suggested that a Board meeting was not the right venue for this discussion, but that this conversation would take place in the coming months as the standing committees formulate new Board Goals and the Planning Committee develops a new Strategic Plan. The Board agreed by consensus.

- XIV. ADJOURNMENT. *Motion to adjourn at 7:54 P.M. Ligocki Second: Balzer VOTE 8-0.*