

STOUGHTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, JUNE 15, 2022, @ 6:30 P.M.  
HYBRID MEETING IN THE FIRE STATION  
TRAINING ROOM, 401 E. MAIN ST., AND VIA ZOOM.



PRESENT: Elise Balzer (remote); Trish Gates, Stoughton Area School District Representative; Amy Ketterer, President; Teri LeSage (remote); Jean Ligocki, City Council Representative (remote); Sharon Meilahn Bartlett (remote); Dayna Verstegen (remote)  
ABSENT: Ken Axe; Erin Meinholz, Vice-President  
ALSO PRESENT: Jim Ramsey, Library Director

- I. CALL TO ORDER: 6:33 P.M. BY PRESIDENT AMY KETTERER
- II. REVIEW OF AGENDA. Ketterer moved item XIII A, Welcome to new trustee Elise Balzer, to the top of the agenda to immediately follow review of the agenda
- III. NEW BUSINESS
  - A. WELCOME TO NEW TRUSTEE ELISE BALZER The Board welcomed Elise Balzer. Everyone present introduced themselves.
- IV. CONSENT AGENDA  
MOTION TO APPROVE: Verstegen SECOND: Meilahn Bartlett VOTE: 6-0

*[Ligocki arrived at 6:41 p.m.]*

- V. RECOGNITION OPPORTUNITIES None
- VI. PUBLIC COMMENT PERIOD None
- VII. REVIEW/DISCUSSION OF CORRESPONDENCE None
- VIII. EDUCATION UPDATES: None
- IX. BOARD IN-SERVICE: Ramsey presented on Trustee Essential #8, Developing the Library Budget, and discussed the City's budget process as it will unfold in the coming months.
- X. DIRECTOR'S REPORT
  - A. Statistics: Ramsey presented the statistics.
  - B. Administration Report: Ramsey presented and provided updates on the City Council's process for considering ARPA-funded projects; the installation of the new AV equipment in the Carnegie Room, scheduled for this week; and the Wisconsin Library Association's release of a Freedom to Read statement in light of increasing book challenges in public and school libraries. LeSage asked Ramsey about the recent behavior issues and whether a restorative justice approach would be considered for patrons who have had their library privileges temporarily suspended. Ramsey discussed the recent issues and how the library is working with Principal Gates to help young people use the library successfully. The Library would be open to a restorative justice approach in the future. This would require buy-in from young people and their families, as well as collaboration with RBMS. President Ketterer asked how determination is made to suspend library privileges. Ramsey answered that the Library Behavior Policy was applied and the Director makes a judgement call regarding length of suspension based on the nature of the offense. Consensus was in

favor of restorative justice approach and continued collaboration between the library and RBMS.

- XI. COMMITTEE REPORTS Note: Committees were inactive pending annual reassignment. Ramsey will send out requests for meetings and polls to determine trustee availability in the coming weeks.
- A. Finance: did not meet
  - B. Personnel: did not meet
  - C. Planning: did not meet
  - D. Policies: did not meet.
- XII. FRIENDS OF THE LIBRARY REPORT: Verstegen reported that the Friends Board had not met since the last Library Board meeting.
- XIII. OLD BUSINESS None
- XIV. NEW BUSINESS
- A. DISCUSSION AND POSSIBLE ACTION REGARDING APPRECIATION GIFT FOR FORMER TRUSTEE MIKE VIENNEAU  
MOTION to authorize spending \$25 in undesignated gift funds on a Chamber of Commerce gift certificate for Mike Vienneau: Ketterer. SECOND: Verstegen VOTE: 7-0. Ketterer offered to prepare a hand-written thank you note to accompany the gift.
  - B. 2022-2023 COMMITTEE ASSIGNMENTS. Ketterer presented the assignments listed in the enclosure and asked if anyone had questions about or objections to their assignments. There were none. Ketterer noted that Verstegen will be stepping back from the role of Friends liaison and that this position is open. Anyone interested should contact her.
  - C. FOCUS AREA #2 FROM BOARD SELF-EVALUATION: TRUSTEE TRAINING AND ORIENTATION. Ramsey discussed the training and orientation that all trustees receive after they are appointed to the Board and how it might be helpful for all trustees to review the documents shared during that orientation. He will share them via Google Drive.

*[Ramsey left for a phone call at 7:17]*

Ketterer MOVED to postpone discussion of item XIV.C until Ramsey returned.  
SECOND: GATES. VOTE: 7-0

- D. DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTMENT OF STUDENT TRUSTEE. Ketterer reported that the Board had received and reviewed an application from Siri Vienneau for the student trustee position.

*[Ramsey returned at 7:19 p.m.]*

MOTION by Gates to appoint Siri Vienneau as Student Trustee for 2022-2023 term.  
SECOND: Meilahn Bartlett. VOTE: 7-0.

Ramsey stated that he will reach out to Siri to discuss her orientation.

Ketterer returned item XIV.C. to discussion. Ramsey asked the Board to send him topics they would like to learn more about for board in-services at future meetings. Verstegen mentioned fundraising as it relates to capital campaigns.

XV. ADJOURNMENT. Ketterer MOVED to adjourn in light of the fact that there are no pending agenda items and severe weather was approaching. *[A tornado watch and severe thunderstorm warning were in effect. Neighboring communities were under tornado warnings.]*

SECOND: Gates VOTE: 7-0. Meeting adjourned at 7:24 PM

Minutes taken by Jim Ramsey